



IslandGuard

PROPERTY SERVICES

Governance Framework & Estate Oversight Model

1. Executive Overview

Island Guard operates as a structured estate governance firm serving international property owners with assets across Jamaica. Our governance model is built upon defined oversight protocols, documented reporting systems, compliance controls, and dual presence coordination between the UK head office and Jamaica based operations.

This framework ensures that every estate operates under formalised structure, accountability, and long term asset protection strategy.

2. Core Governance Principles

- Structured Oversight – All estates operate under defined governance protocols.
- Documented Accountability – Activities, expenditures, and contractor works are recorded and traceable.
- Risk Mitigation – Proactive identification and management of operational, financial, and regulatory risk.
- Compliance Control – Alignment with local regulatory obligations and best practice standards.

- Asset Preservation – Strategic long term protection of estate value and infrastructure integrity.

3. Operational Governance Structure

Island Guard operates through a dual presence model:

- UK Head Office – Strategic oversight, financial review, compliance monitoring, reporting governance.
- Jamaica Operations – On the ground coordination, contractor supervision, estate inspections, and execution oversight.

All activities are monitored through defined reporting channels to ensure alignment between operational execution and governance standards.

4. Estate Governance Domains

4.1 Asset Protection & Security Governance

Implementation of structured security protocols, access controls, contractor vetting, and risk assessment frameworks designed to preserve estate integrity.

4.2 Occupancy & Tenant Control

tenancy oversight, and defined occupancy standards to protect asset reputation and compliance standing.

4.3 Infrastructure & Maintenance Oversight

Supervision of structural maintenance, utilities management, preventative maintenance schedules, and contractor compliance documentation.

4.4 Financial & Portfolio Oversight

Structured financial reporting, asset performance analysis, controlled expenditure monitoring, and documented decision making for international owners.

5. Reporting & Documentation Framework

Island Guard provides structured reporting including:

- Monthly estate status reports
- Financial expenditure summaries
- Contractor performance logs
- Compliance monitoring updates
- Risk and incident documentation

All reporting is standardised to ensure clarity, transparency, and informed oversight.

6. Governance Controls & Escalation Protocols

Defined escalation pathways exist for operational risks, financial irregularities, compliance issues, and contractor performance concerns. All critical decisions are documented and communicated through formal reporting channels to ensure owner visibility and accountability.

7. Governance Commitment

Island Guard is committed to delivering structured estate governance that protects, preserves, and enhances the long-term value of international property holdings in Jamaica.

Our framework is designed to provide owners with confidence, clarity, and controlled oversight regardless of geographic location.